



St Joseph's RC Primary School
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Headteacher: Mrs Laura Taylor

22nd April 2021

Information for Parents/ Carers: Summer term 2021 Parent Teacher Consultations

Dear Parent/ Carer,

Parental consultation meetings will take place over the course of two weeks from Monday 17th May. Following an analysis of the responses to the parent survey, indicating that two-thirds of parents/carers would prefer an outdoor, socially distanced face-to-face consultation and the majority of parents preferring the consultation to be after 3pm, the following structure has been put in place.

10.00 – 12.00 Telephone consultations
14.00 – 18.00 Face to Face consultations

The dates of the Parent Teacher Consultations are as follows:

Date	Year group
Monday 17 th May	Year 1 Year 3
Tuesday 18 th May	Reception Year 5
Wednesday 19 th May	Nursery
Monday 24 th May	Year 2 Year 4
Tuesday 25 th May	Year 6

The purpose of the meeting is for the teacher to share information about your child's progress including in Maths, English, Religious Education and Domain learning. Meetings will last for 10 minutes instead of the usual 5 minutes. Following the consultation day, your class teacher will provide you with the consultation notes they made for the meeting, which will include areas for development and targets.



Parents will need to **book an appointment time for the parental consultation using the My School App**. The school will send parents a message using the app with an invitation to book an appointment **tomorrow evening**. Please remember, if you want a telephone appointment you must choose a time between 10am and 12pm and if you want a face-to-face appointment you must choose a time between 2pm and 6pm. Parents need to ensure they are available at the time that they have chosen for the appointment. If there are adverse weather conditions on the day and outdoor face to face appointments are not possible, all parents/ carers will receive a telephone call.

If you have any questions, please do not hesitate to contact the school office.

Kind regards,

L Taylor

Mrs Taylor
Headteacher